



**Construction Crew Leader**  
REPORTS TO: Construction Supervisor

**SUMMARY:**

The Construction Crew Leader is responsible for ensuring that volunteers have a successful and meaningful experience. This position will provide on-site construction support and leadership.

**Planning for Construction**

Assure that Habitat has the necessary tools for construction and that those tools are well maintained.

- Provide an end-of day update to construction supervisor.
- Work with and develop relationships with sub-contractors, supervisors, and volunteers.
- Supervise the volunteer crew leaders, volunteer workers and affiliate representatives.
- Inspect projects to ensure conformance with local, state and federal construction codes as required.

**Management of Materials and Tools**

- Inventory and check quality of materials delivered to site.
- Inventory and check quality of tools on site daily.

**Supervise Volunteers**

- Coordinate with Volunteer Coordinator to make sure site is prepared.
- Teach volunteers how to complete necessary tasks.
- Involve future homeowners in the construction process.
- Assure that all work done is high quality and completed in a timely manner.
- Clean-up site and put away tools at the end of the day.
- Monitor day-to-day, site safety and ensure that the requirements of Occupational Health and Safety Act are enforced

**Skills and Experience**

- Must function well in a fast-paced environment with high energy and a high sense of urgency.
- Highly motivated and trustworthy individual requiring minimal supervision.
- Ability to handle multiple volunteers simultaneously.
- Well-developed organizational and decision- making abilities.
- Must have excellent “people” skills.

\$12-14 hour full time please send resume to [jmcwhorter@habitatswalabama.org](mailto:jmcwhorter@habitatswalabama.org)

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